

CHANGE NOTICE FOR MANUAL

DATE: September 13, 2019

MANUAL: Energy Programs Manual

TO: County Directors of Social Services

CHANGE NO: 01-2019

SUBJECT: Updated Federal Poverty Income Levels, Clarifications and Revisions of Manual Sections 100, 200, 300, and 400

EFFECTIVE: October 1, 2019

I. BACKGROUND

The purpose of this change notice is to update the federal poverty income levels and include clarification regarding the administration of Energy Programs in the areas of prudent person principle, outreach and LIEAP increases.

II. SPECIFIC CHANGES

A. Section 100, Energy Programs

1. Changed title of EP 100 to Programs and Prudent Person Principle.
2. Updated section 100.01, C regarding Progress Energy.
3. Added Prudent Person Principle section 100.02.

B. Section 200, Energy Programs Outreach Plan

1. Changed title of EP 200 to Outreach Plan.
2. Changed title of section 200.01 and updated form number DSS 8119ia.
3. Updated section 200.05 Due Dates for Plan Submittal and Approval.
4. Updated section 200.08, A, 1 through 5. Utilities Moratorium.
5. Removed in section 200.09, Linkup/LifeLine.

C. Sections 300, Low Income Energy Assistance Program (LIEAP)

1. Removed in section 300.02, G, Linkup/LifeLine information.
2. Updated maximum countable income chart in section 300.09.
3. Updated income ranges by family size chart in section 300.12 B to include \$100 payment amount increases.

D. Section 400, Crisis Intervention Program

1. Updated section 400.03, A., 1, Acceptance of Application.
2. Updated section 400.03, D, Explanation of Rights and Responsibilities.
3. Updated section 400.03, F, added headers and Income section.
4. Updated federal poverty guidelines regarding the application requirement in section 400.03, F, 2.
5. Removed section 400.05, B and 400.06 Linkup/LifeLine.

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective with all applications taken and processed on and after October 1, 2019. If you have any questions regarding this information, submit to OST at dss.policy.questions@dhhs.nc.gov

Sincerely,



David Locklear, Deputy Director
Economic and Family Services
Division of Social Services

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FNS CN4-EP100/200/300/400

Attachments (4)

- EP 100
- EP 200
- EP 300
- EP 400